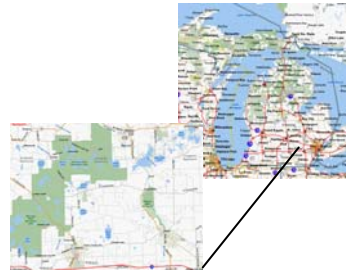


**Pat A. Kelly**  
*Supervisor*  
**Harley B. Rider**  
*Clerk*  
**Julie A. Knight**  
*Treasurer*  
**Michael Howard**  
*Trustee*  
**Carl Lesser**  
*Trustee*  
**Marcia Ottoman**  
*Trustee*  
**Mark Wojno**  
*Trustee*

# DEXTER TOWNSHIP

6880 DEXTER-PINCKNEY RD.  
DEXTER, MI 48130  
(734) 426-3767



## REGULAR MEETING OF THE DEXTER TOWNSHIP BOARD TUESDAY, FEBRUARY 21, 7:00 PM

Present: Pat Kelly, Supervisor; Harley Rider, Clerk; Julie Knight, Treasurer;  
Michael Howard, Carl Lesser, Marcia Ottoman, Mark Wojno, Trustees.

Absent: None

Location: Dexter Township Hall, 6880 Dexter-Pinckney Rd., Dexter, MI

Meeting called to order by Supervisor Kelly at 7:00 PM with the Pledge of Allegiance to the American Flag.

Public comment – Mary Adams introduced herself. Jessica Woods, OHM Engineering, introduced herself.

Motion by Ottoman, second by Rider to approve the Agenda, as amended. **Carried 7-0**

### CONSENT AGENDA

Motion by Rider, second by Howard to approve the Consent Agenda. **Carried 7-0**

### AUTHORIZATION of PAYMENTS

Motion by Howard, second by Lesser to pay bills in the amount of \$49,527.15 from the General Fund, \$60,887.88 from the Fire Fund, \$47,109.00 from the Police Fund and gross payroll in the amount of \$22,546.74. **Carried 7-0**

### OLD BUSINESS

- A. Township Personnel Policy Review – Trustee Ottoman distributed memo from Fran Vian dated 2/21/06. Trustee Ottoman recommended that the Board call a special meeting to deal with personnel issues. Supervisor Kelly reminded the Board that the Board has already passed a revision that has yet to be implemented. Supervisor Kelly suggested that she, Clerk Rider and Treasurer Knight discuss personnel issues and present more information to the Board at a future meeting. Trustee Ottoman will attempt to integrate the previously approved policy changes into the current policy.
- B. Consumers Energy Gas Franchise Renewal – Clerk Rider – No update from Consumers
- C. Zoning Ordinance Amendment #1 – Supervisor Kelly – No update from Planning Commission.
- D. Planning Commission Appointment – Supervisor Kelly introduced Mary Adams and passed out her resume (previously passed out at the December meeting). Mary summarized her experience and affirmed her interest in the Planning Commission.

Motion by Rider, second by Ottoman to affirm the Supervisor's appointment of Mary Adams as Planning Commissioner, to the remainder of a three (3) year term expiring December 31, 2008. **Carried 5-2**

- E. Director of Planning & Zoning – Supervisor Kelly & Treasurer Knight updated the Board on previous meeting with John Shea and Steve Burch to discuss timeline and procedures. They will meet again Feb 22 to narrow the list and put together a list of questions. Board members are encouraged to submit questions to the panel.
- F. Public Safety Millage – Clerk Rider passed out a memo addressing timelines and proposed ballot language. Further discussion for March meeting.
- G. Employee Performance Reviews – Some still pending. Clerk Rider

### NEW BUSINESS

- A. Jim Poulter P.A. 116 Application (*Attachment 9-A*)

Motion by Lesser, second by Knight to send the application for PA116 Farmland and Open Space Preservation Program extension of James A. Poulter, 13174 Riker Rd., Chelsea, Michigan 48118, in sections 20, 28 and 29 of Dexter Township to Soil Conservation District and Washtenaw County for their review and comment. **Carried 7-0**

B. Acceptance of Credit Card Payments Resolution (*Attachment 9-B*)

Motion by Rider, second by Wojno to approve Resolution 06-156, a resolution for the acceptance of payments by financial transaction device. **Roll Call Vote: Yeas: – Kelly, Wojno, Ottoman, Knight, Howard, Lesser, Rider; Nays: – None; Absent: – None; Abstain: – None. Carried 7-0**

C. Zoning Map Corrections (*Attachment 9-C*)

Motion by Rider, second by Wojno to direct the Supervisor to initiate the filing of amendments to the Dexter Township Zoning Map on the seven (7) parcels as described in attachment 9C to the February 21, 2006, Board of Trustees agenda, as provided for in Article 5 of the Dexter Township Zoning Ordinance. **Carried 7-0**

D. Multi-Lakes Sewer Plant Upgrade and Future Service Area – Supervisor Kelly handed out a map with depiction of potential sewer taps in proposed or possible residential developments that could be considered for an expanded sewer service area.

Motion by Howard, second by Lesser to send the issue to the Planning Commission with direction that they consider a future service area for the Multi-Lakes sewer that may include the properties on the map that was distributed to the Board. **Carried 7-0**

The Board also discussed the Multi-Lakes plant improvement issues. Supervisor Kelly handed out a letter from Boss Engineering regarding evaluation of the issue.

Motion by Lesser, second by Howard and to amend the Dexter Township General Fund budget by increasing line-item 101-294-801.002 (Contracted Services) from the budgeted \$10,000 to \$28,000 and decrease line-item 101-294-966.000 (Fund Balance) by \$18,000. **Carried 7-0**

Motion by Ottoman, second by Knight to authorize the Supervisor to sign a contract with Boss Engineering for an amount not to exceed \$5,000 to evaluate the Multi-Lakes plant in accordance with the letter from boss Engineering dated 13 February 2006, **Carried 7-0**

E. United Bank & Trust Account Approval (*Attachment 9-E*)

Motion by Rider, second by Howard to approve Resolution 06-157, a resolution of Lodge, Association or Other Similar Organization for establishment of a Certificate of Deposit in the amount of \$100,000.00 at United Bank and Trust and for the Treasurer, Deputy Treasurer and Clerk to be authorized signers on the account. **Roll Call Vote: Yeas: – Wojno, Lesser, Howard, Rider, Knight, Kelly, Ottoman; Nays: – None; Absent: – None; Abstain: – None. Carried 7-0**

F. Dexter District Library Appointment Terms (*Attachment 9-F*)

Motion by Knight, second by Wojno to rescind the December 2005 action regarding appointments of James LaVoie and Rosemary Quigley to the Dexter District Library recognizing that their current appointments are valid through 30, 2006. **Carried 7-0**

G. Dexter Area Fire Department “At Large” Appointment – Clerk Rider explained the DAFD Inter-Local agreement as it pertains to the at-large position. The Board deferred action.

H. BOR Poverty Exemption Resolution (*Attachment 9-H*)

Motion by Lesser, second by Wojno to approve Resolution 06-158, a resolution adopting guidelines for poverty exemptions from taxation under Public Act 390 of 1994. **Roll Call Vote: Yeas: – Howard, Wojno, Lesser, Ottoman, Rider, Knight, Kelly; Nays: – None; Absent: – None; Abstain: – None. Carried 7-0**

I. Legal Counsel for Hanover Glen Site Condo (*Attachment 9-I*)

Motion by Wojno, second by Howard to authorize the Township Supervisor to use the services of Hooper, Hathaway, et al., as counsel for the Township on the Hanover Glen site condominium project. **Carried 6-1**

J. Zoning Administrator Position – Treasurer Knight shared with the Board her correspondence with the MTA regarding employee termination, as well as removal from appointment to other board or commissions. Supervisor Kelly and

Treasurer Knight will continue investigation of these issues. In addition, Treasurer Knight passed out an MTA compensation survey related to the position.

- K. Appeal of Zoning Administrator’s Decision to ZBA – Supervisor Kelly handed out a memo, accompanied by a copy of a portion of a plat map, a letter from a property owner and the response to that letter from Steve Piatt.

Motion by Rider, second by Wojno to authorize the Township Supervisor to initiate an appeal to the Zoning Board of Appeals, in accordance with the provisions of Article Four (4) of the Dexter Township Zoning Ordinance, said appeal contesting the decision of the Township Zoning Administrator dated 22 December 2005 and relating to certain properties owned by Katrina Stewart on, or in the vicinity of, Edgewater Drive. **Carried 7-0**

- L. Relocation of Precinct #2 polling place – Clerk Rider

Motion by Knight, second by Wojno to amend the Dexter Township General Fund Budget in accordance with the February 21, 2006 memo from Clerk Rider regarding Relocation of Precinct #2 Polling Place, and to authorize expenditures, per the memo, for sending notification to all registered voters in Precinct #2. **Carried 7-0**

- M. On-site sewer and private road resolutions – Treasurer Knight handed out copies of material from the 2006 MTA Educational Conference regarding “Township’s Obligation Concerning Private Community Sewer Systems” and the Board discussed the issue. Treasurer Knight suggested that these guidelines be considered for private roads, as well. Supervisor Kelly suggested that Board members review the information and the Board discuss the issue in March.

**PUBLIC COMMENT & OTHER ISSUES**

There was no additional public comment.

Clerk Rider reminded the Board of the Budget meeting on Tuesday, March 7<sup>th</sup> at 9:00 AM.

Trustee Howard expressed concern regarding allocation of spaces on the Township sign board at the corner of Dexter-Pinckney Road and North Territorial Road. Clerk Rider reminded the Board that the Board took action in January directing the Zoning Administrator to follow the Township Sign Policy. Trustee Wojno volunteered to work with the Zoning Administrator in implementation of the policy.

Treasurer Knight reposted the status of tax collection with winter tax collection at 71.6% and summer tax collection at 97.3%. She also handed out a graph showing hits to our tax and property information over the internet.

Treasurer Knight also handed out the agenda for the February 23<sup>rd</sup> meeting of the Washtenaw County Chapter of the Michigan Township Association and invited Board members to attend.

Supervisor Kelly gave the Board an update on selection of an engineering firm to handle required plan reviews. Review of potential firms are progressing.

Supervisor Kelly discussed the strip of land that is to be deeded at the southern terminus of the future Dexter Town Hall Road in the Lindemann Farms development and requested – and received – general Board approval to approve the Township Attorney’s recommendations on the restrictions and acquisition conditions on the property.

The meeting was adjourned at 10:29 PM.

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Respectfully Submitted,

Harley B. Rider, Clerk  
Dexter Township

I, the undersigned, Harley B. Rider, the duly qualified Clerk for the Township of Dexter, Washtenaw County, Michigan, DO HEREBY CERTIFY that the forgoing is a true and complete copy of certain proceedings taken by the Dexter Township Board of Trustees at a regular board meeting held on the 21<sup>st</sup> day of February, 2006 and that the forgoing minutes have been approved by a majority vote of the Board at a regular meeting held on the 21<sup>st</sup> day of March, 2006.

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Harley B. Rider, Clerk  
Dexter Township